

## Employee Work Plan

Employee: \_\_\_\_\_

Date Completed: \_\_\_\_\_ By: \_\_\_\_\_

Current Performance Observation	Defined Expectation (start, stop, modify)	How it will be evaluated and when

Consequences if Defined Expectation Not Met:

Attachments, if applicable (e.g., Examples/Exhibits, Policy, Work Rules, Values Statement, Behavioral Standards, Job Description, etc.)

Reviewed by: Admin \_\_\_\_\_ HR \_\_\_\_\_ Employee \_\_\_\_\_ Union \_\_\_\_\_